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To: Arkansas County Coroners

From: Karan Skarda

Date: March 9, 2021

RE: Arkansas Medicolegal Death Investigator Certification Course

The Coroners' Continuing Education Board has planned a **40-hour Arkansas Medicolegal Death Investigator Certification Course** to be held over two-weekends **April 30-May 2 and May 8-9**. The certification course will be held at the **Wyndham Riverfront Hotel, 2 Riverfront Place, Pulaski County/Arkansas**. Classroom instruction will begin at 8:00 a.m. and will end at approximately 5:00 p.m. each day.

This course is offered free of charge to Coroners and Deputy Coroners. There is no registration fee to participate. Expenses to be reimbursed include: hotel room, meals, and mileage. For a detailed list of expenses to be reimbursed, please see the registration form.

We have reserved a block of rooms at the **Wyndham**. **Check-in for the first weekend's course is Thursday, April 29th, with check-out on Sunday, May 2nd. Check-in for the second weekend's course is Friday, May 7th, with check-out on Sunday, May 9th.** To make your room reservations, please call the **Wyndham at 501-371-9000 and refer to the County Coroners' Conference to secure the special rate of \$96.00 single, \$10 each additional person + tax.** The **deadline** to receive reservations at the group rate is **April 9, 2021**. Please take a moment and make your room reservations now. **Any room reservations made after the deadline will be subject to the prevailing retail rate. Rooms must be cancelled 48 hours before date of arrival to avoid charges.**

The deadline to register for this course is **April 16, 2021**. To register, please complete the enclosed registration form and return by fax or email to:

Karan Skarda
ACE Program Coordinator
Fax: 501-372-0611
Email: kskarda@arcounties.org

Should additional information be required, please do not hesitate to call me at 501-372-7550.