

## Executive Director Association of Arkansas Counties

The Association of Arkansas Counties is seeking qualified applicants for the position of Executive Director. The Executive Director is the chief administrative officer of the Association and is responsible for executing all Association policies and programs at the direction of the Board of Directors. The Executive Director represents the Association before the State's General Assembly as well as before various state and federal agencies. In addition, the Executive Director is charged with oversight and management of the Association's Workers Compensation Trust, Risk Management Fund as well as a large investment portfolio.

Applicants should possess a Bachelor's Degree in Public Administration, Business Administration, or a closely-related field. In addition applicants should have a minimum of seven years experience in county government, preferably, as an elected official. Candidates should have direct experience with the legislative process before the Arkansas General Assembly and with the various state and federal agencies commonly associated with county government. Applicants should have a strong working knowledge in the areas of investing and money management. Finally, applicants should possess proven public relations skills such as the ability to communicate clearly and concisely in speech and writing.

Compensation negotiable.

Resumes will be received until 12:00 noon on March 31, 2010 at the following location:

Search Committee  
Association of Arkansas Counties  
1415 West Third Street  
Little Rock, Arkansas 72201

Or by emailing to [search@arcounties.org](mailto:search@arcounties.org)

The Association of Arkansas Counties is an Equal Opportunity Employer.